**Applied Software Project Management** 



How to diagnose and fix a troubled software project

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### Lack of Leadership

It takes more than a talented and motivated team to make a successful project.

- Lack of leadership manifests itself in the team members suffering from:
  - ⊳Tunnel vision
  - ⊳Over-reliance on gut instincts
  - ▷Repeated false starts in the project

# The Mid-Course Correction

- A change in project priorities throws the team into disarray
- This usually comes from a lack of understanding of the scope of the project
- When the engineers don't understand the users' and stakeholders' needs, they build the wrong software
  - ▷And they might not find out that there's a problem until after the work is done!



# The Detached Engineering Team

- There is an artificial wall between the people who build the software and those who need it.
  - The business people feel like the engineers are moving too slowly and don't care about their needs
  - The engineers feel like they're always shooting at a moving target because business people don't know what they want



## Fixing Planning Problems

 Lack of Leadership, the Mid-Course Correction and the Detached Engineering Team are project planning problems
Use a vision and scope document to define

 Use a vision and scope document to define the needs of the users and stakeholders
Use a project plan to keep every informed about how those needs will be met

▷Use risk planning to keep the plan realistic



#### Padded Estimates Generate Distrust

- Programmers add extra time to their estimates
  - $\triangleright$ They may do this because of unknowns
  - Often they have been late in the past, and "know" that they will need extra time
- Project managers and senior managers quickly figure this out, and start to question individual estimates
  - ▷And the programmers don't have good answers!



# Self-Fulfilling Prophecy

 A project manager under pressure simply imposes a deadline, and creates unrealistic estimates that meet it
The team works nights and weekends to meet the deadline

The project manager feels vindicated
The team eventually gets frustrated and disillusioned

## Fixing Estimation Problems

Padded estimates and the self-fulfilling prophecy are estimation problems
Adopting a repeatable estimation process like Wideband Delphi can help fix them
By writing down assumptions, the team can handle risks without padding their time – and even avoid the risks altogether
It reduces padding and increases honesty through transparency, by letting the team correct each

other in an open meeting



# Working Backwards From a Deadline

 Project managers approach a nonnegotiable deadline for a project by working backwards
They shorten the tasks in the schedule or cutting them entirely until everything fits
When the schedule gets tight, any nonprogramming activities are cut and the software is released before it's finished

### Misunderstood Predecessors

- The project manger does not take the time to understand how tasks depend on each other
- Problems are discovered partway through the project one task can't be started because it depends on another
- Delays cascade through the project, getting increasingly worse
- Some programmers are stuck waiting with nothing to do, while others work overtime

# Fixing Scheduling Problems

Working backwards from a deadline and misunderstood predecessors are symptoms of underlying scheduling problems

- They can be avoided by adopting good planning and estimation practices and creating a project schedule
- Schedule techniques like critical path analysis can help spot problems early on

## Problems Are Found Too Late

There are preventable defects in the software that aren't caught until late in the project
The team may misunderstand a need, but that's not discovered until delivery
Requirements may be missed or incorrect
The design may be difficult to use or fail to take all of the features into account



## Big, Useless Meetings

A project manager who has previously been burned by problems that were found too late is determined to avoid falling into the same trap

- He calls a big meeting with everyone who could possibly have input
- The meeting drags on for hours, without making any real progress
- Eventually, everyone gives up and goes back to the way they did things before



### The Indispensable "Hero"

One "critical" person is seen as the clear top programmer, and all important work is sent through him
>He may have a unique skill or experience
>Sometimes he hoardes information so all tasks that rely on it must go through him
>He is always working long hours – and causing bottlenecks



### Fixing Review Problems

Problems that are found too late, big useless meetings, and the indispensable "hero" are problems which can be solved with reviews
Reviews can catch defects early, when they are cheaper to fix
A review meeting only includes the people necessary for the work to be done
Reviews – especially code reviews – can help the "hero" spread his expertise and knowledge